



**And CIVICA-Career & Collegiate Academy  
Presents our 1<sup>st</sup> Annual Holiday Event!**

Saturday December 4, 2021  
1501 E Carey Ave.  
N. Las Vegas, NV 89030  
11 – 4pm



**Booth Contract and Agreement**

Business Name \_\_\_\_\_

Contact Name: \_\_\_\_\_

Business E-mail: \_\_\_\_\_

Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Description of Product: \_\_\_\_\_

Website \_\_\_\_\_

Space fee \$55.00

Please make payment through the link at: [paypal.me/srphoenix](https://www.paypal.me/srphoenix)  
You may also pay by money order or Cashapp \$SharonPhoenix1

Do you need power? Yes \_\_\_\_\_ No \_\_\_\_\_  
You will need to provide your own power bar/extension cord.

**My raffle prize is:** \_\_\_\_\_  
Raffle prizes are appreciated but not mandatory.

\_\_\_\_\_  
Vendors Signature

\_\_\_\_\_  
Date

- This is an indoor event.
- Set up begins at 9:00 must be completed 10:30am.
- **No early breakdowns please.**
- Business owners are required to be on time and remain until the end of the event. We are not responsible for lost or stolen items.
- Each vendor will be provided (2) cafeteria style tables and chair(s). You may bring your own but limit to 2.
- You are solely responsible for your area; do not leave it unattended.
- Event organizers have no control over the attendance of the vendors/guests or promise any specific results in regards to this event.
- Raffles will be conducted hourly during the event or as permitted. Please make sure your item has your business card/information attached.
- Vendors are allowed to park by the entrance to unload. Please be mindful of others who will be unloading as well.
- Each vendor is responsible for keeping their booth area neat and clean at all times. You are responsible for any trash accumulated and must dispose of it properly.

I have read the Guidelines and Information for the event and I agree to abide by all rules. I also understand that the organizers for POP UP Marketplace Las Vegas are not responsible for lost, damaged, or stolen merchandise, and that the organizers of the event reserves the right to refuse renting a space or involvement in this, and future events, if a person's behavior is deemed offensive and contrary to the success of the POP-UP Marketplace Las Vegas.

Signature\_\_\_\_\_Date:\_\_\_\_\_

For more information, please contact:  
 Sharon Phoenix – Pop-Up Marketplace Las Vegas Event Organizer  
 702-496-6715 - email: [sharonphnx@yahoo.com](mailto:sharonphnx@yahoo.com)