



Prizm Outlets
32100 S Las Vegas Blvd
Primm, NV 89019
November 10-13, 2020
November 17-20, 2020
11am – 6pm

Booth Contract and Agreement

Business Name _____

Contact Name: _____

Business E-mail: _____

Phone#: _____

Address: _____

City: _____ State: _____ Zip: _____

Description of Product: _____

Website _____

Space rental \$225.00 (Early Bird Special September 21st - October 23rd
After October 16th \$275.00

With full payment we are offering an additional week as an option @ \$130.00.
Please check below if interested. Space limited.

2nd _____

Space is not confirmed until payment and contract has been received (NO EXCEPTIONS)

Please make payment via paypal @ <https://www.paypal.me/srphoenix>
or receive an invoice to complete your payment. You may also pay by check or money order

Do you need power? Yes _____ No _____ (no additional charge)
You will need to provide your own power bar/extension cord.

Vendors Signature

Date

POP-UP Marketplace Las Vegas Rules and Guidelines

- The location is indoors at Prizm Outlets
- Set up begins 9:30am November 10th and must be completed by 10:45
- **Early breakdowns will result in not being asked back to future events.**
- Business Owners are required to be on time and remain until the end of the event. We are not responsible for lost or stolen items.
- Each vendor will be provided (1) covered six foot table and chair(s). You may bring any accessories to create an inviting retail presence.
- You are solely responsible for your area; do not leave it unattended.
- Pop-Up Marketplace Las Vegas has no control over the attendance for the vendors/guests or promises any specific results in regards to this opportunity.
- Raffles may be offered but not mandatory.
- Vendors will be instructed where to unload and where your assigned space will be located. Please be mindful of others who will be unloading as well.
- Each vendor is responsible for keeping their booth area neat and clean at all times. You are responsible for any trash accumulated and must dispose of it properly.
- Check all that apply.

Currently I have a business license within the following:

- State of Nevada ___ City of Las Vegas ___ Clark County _____
- City of North Las Vegas ___ City of Henderson _____
Nevada Sales Tax Permit _____
- Direct Sales _____ (No Business License)
- Non-Profit Organization _____

- We do advise you to carry your own insurance as we DO NOT guarantee you against any losses of any kind caused by theft, fire, vandalism, or any other occurrence, natural or otherwise. You may leave your products overnight in your space provided at your own risk.
- REFUND POLICY: There will be no refunds unless event has been cancelled by the event organizer.
- ADVERTISING: Organizer will create flyers, and as allowed by venue, posters to be posted inside and outside the venue. We will provide press releases to a variety of news and radio companies for inclusion in their community event segments. We will utilize various social media: Craigslist, Facebook, Las Vegas Events, festivalnet.com and many others. Flyers will be given to residents & posted in nearby complexes upon approval. Vendors are asked to assist in promoting the event with your contacts as well. Prior to the event a flyer will be sent out to vendors to share. Paid ads will include, but not limited, to Facebook ads, the Review Journal and Nellis Desert Lightning Newspaper.

I have read the Guidelines and Information for the event and I agree to abide by all rules. I also understand that the organizers for POP UP Marketplace Las Vegas are not responsible for lost, damaged, or stolen merchandise, and that the organizers of the event reserves the right to refuse renting a space or involvement in this, and future events, if a person's behavior is deemed offensive and contrary to the success of the POP-UP Marketplace Las Vegas.

Signature _____ Date: _____

Mail contract to Sharon Phoenix – Event Organizer

PO Box 572035

Las Vegas, NV 89157

You may also scan the contract and email to: sharonphnx@yahoo.com

For more information, please feel free to contact:

Sharon Phoenix @ 702-496-6715 - email: sharonphnx@yahoo.com

Louise Carruth @ (702)643-2828 – email: louise@littlecandletea.com

Richard Harvey @ 702-875-6293 - rharvey.emc@gmail.com